

REQUEST FOR PROPOSAL (RFP)

DATE: December 21, 2015

TO: All Interested Parties

FROM: Far Northern Regional Center (FNRC) Community Service Division

RE: Community Placement Plan (CPP) Project

Granted to Community Living Options on 2/2/16

The Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking proposals for the development of a Supported Living Services (SLS) for individuals moving from the state developmental centers or at risk of being placed into a development center. This service may involve supporting individuals transitioning in/out of Mental Health Resource Centers or Institutions for Mental Diseases. The successful applicant will lease a property from a non-profit housing development corporation (NPO) to support the individuals referred for this service. The NPO will own the property for the restricted use of individuals served by FNRC.

The SLS will support up to two (2) individuals who may present behavioral challenges, history of psychiatric needs, engaging in emotional outburst, yelling, biting, property destruction, self injury behaviors, other maladaptive behaviors, physical/verbal aggression, have extensive self care needs deficits, mental health/medical needs and/or non-ambulatory, may have history of forensic involvement, substance abuse or nicotine addiction, and selected eating disorders. Individuals will have cognitive delays and/or other developmental disabilities related to FNRC services. Individuals will require direct and constant support/supervision, instructions with developing coping strategies for effective self-control, positive communication, skills development utilizing positive behavioral support systems, and day program development/supports. Individuals identified for this development may have unpredictable aggression and violent behaviors with psychiatric challenges. This development would allow for individuals to reside in the least restrictive environment that promotes independence and provides a safe and nurturing environment while assuring the consumer's health and safety utilizing natural supports within the community. The applicant may need to provide in-home day programming services, transportation, and additional staffing support as needed.

Start up funding is available, up to \$60,000.00 dollars (based on actual costs), for the successful applicant to develop this service. Start-up funding may include, but is not limited to the following: Deposits on utilities and rent, furniture, recruitment hiring, training of staff, etc.

Prospective applicants must have experience in providing services to individuals with developmental disabilities. The prospective vendor shall have sufficient number of competent, qualified trained staffs who have experience working with individuals with developmental disabilities and who can also communicate clearly with consumers, professionals and members of the community, and perform needed assessments. Staffs must be experienced in and/or have regular consultations in the following areas: Board Certified Behavioral Analyst (BCBA), Professional Crisis Management Association (PCMA) Training, crisis intervention, positive behavioral support, conflict resolution, strong plan for activities of daily living supports, build and maintain boundaries, strong skill in program development, leisure/recreation access in local community.

Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individuals support needs. Applicant must have prior experience in successfully providing supported living services for individuals with intensive medical and/or behavioral challenges moving from the state developmental centers.

All interested parties are required to submit a proposal to FNRC. The proposal must include:

1. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
2. A description of applicant's education, experience related to the field of developmental disabilities and similar projects, and ability to complete the project.
3. Description of applicant's purpose/intention in supporting individuals in SLS.
4. Budget for start up and on-going cost, showing reasonable cost.
5. A statement of applicant's goals and expected outcomes in providing SLS.
6. A description of how applicant will assess the level of support required to meet lifestyle preferences of the people served.
7. A statement of how applicant will plan for staff stability and training.

Please submit a hardcopy proposal, **the original plus five (5) copies**, to Far Northern Regional Center. All proposals received by the deadline will be reviewed and scored by evaluators selected by FNRC. Applicants who meet the proposal criteria may be invited to participate in an interview process.

Please submit proposals to:

Kao Saechao
Community Service Division
Far Northern Regional Center
(530) 221-9546
Email: ksaechao@farnorthernrc.org

Deadline for submission of proposal is.....January 8, 2016

If selected, the applicant will be required to develop or have in place a written program design, which meets state regulations and FNRC's requirement for implementation of SLS.

*FNRC reserves the right to withdraw this RFP at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is no responsible or has previously failed to perform properly, or is not in a position to operation within the program design.