

## **REQUEST FOR PROPOSAL (RFP)**

**DATE:** May 26, 2015

**TO:** All Interested Parties

**FROM:** Far Northern Regional Center (FNRC) Community Service Division

**RE:** Community Placement Plan (CPP) Project

### **Granted to IPS on 7/1/15**

The Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is requesting a residential service provider to serve and support FNRC adult consumers under the Community Placement Plan (CPP). FNRC is seeking an individual and/or agency to become vendored and operate a 4-bed private bedroom facility in Redding, CA. A non-profit housing development corporation (NPO) will own the property for the restricted use of individuals served by FNRC. The property will be leased to the prospective vendor which will provide care and supervision to the residents. The facility is required to be licensed by Community Care Licensing (CCL) and will be owned by Access Home, a non-profit housing agency.

The residential facility will support up to four (4) individuals who may have psychiatric and behavioral challenges, engage in emotional outburst, yelling, biting, property destruction, self injury behaviors, other maladaptive behaviors, physical/verbal aggression, have extensive self care needs deficits, mental health/medical needs and/or non-ambulatory, history of forensic involvement, substance abuse or nicotine addiction, potential fire starting tendency, and selected eating disorders. Individuals will require support in developing coping strategies for effective self-control, positive communication, skills development utilizing positive behavioral support systems, and day program development/supports. The residential facility will serve consumers who are transitioning out of the State Developmental Centers, Mental Health Resource Center (MHRC), or Institution for Mental Disease (IMD) or at risk of entering a developmental center, MHRC, IMD, from their current living arrangement. Individuals identified for this development may have unpredictable aggression and violent behaviors with psychiatric challenges. This development would allow for individuals to reside in the least restrictive environment that promotes independence and provides a safe and nurturing environment while assuring the consumer's health and safety utilizing natural supports within the community. The facility may need to provide in-home day programming as appropriate, transportation, and staffing needs. Staffing for ongoing programming should be at least that required in a level 4I facility.

Start up funding is available, up to \$80,000.00 dollars (based on actual costs), for the successful applicant to develop this new service. Start-up funding may include, but is not limited to the following: Deposits on utilities and rent, furniture, recruitment hiring, training of staff, etc.

Prospective applicants must have experience in providing services to individuals with developmental disabilities. The prospective vendor shall have sufficient number of competent, qualified trained staffs who have experience working with individuals with developmental disabilities and who can also communicate clearly with consumers, professionals and members of the community. Staffs must be experienced in and/or have regular consultations in the following areas: Board Certified Behavioral Analyst (BCBA), Professional Crisis Management Association (PCMA) Training, crisis intervention, positive behavioral support, conflict resolution, strong plan for activities of daily living supports, build and maintain boundaries, strong skill in program development, leisure/recreation access in local community.

Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individuals support needs. Applicant must have previous residential experience serving individuals from Developmental Centers.

All interested parties are required to submit a proposal to FNRC. The proposal must include:

1. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
2. A description of applicant's education, experience related to the field of developmental disabilities and similar projects, and ability to complete the project.
3. Description of applicant's purpose/intention in operating a facility and proposed service to be delivered, including the work plan/timelines.
4. Budget for start up and on-going cost, showing reasonable costs of operating facility as required by this proposal.
5. A statement of applicant's goals and expected outcomes in providing residential services.
6. A description of how applicant will assess the level of support required to meet lifestyle preferences of the people served.
7. A statement of how applicant will plan for staff stability and training.

Please submit a hardcopy proposal, **the original plus five (5) copies**, to Far Northern Regional Center. All proposals received by the deadline will be reviewed and scored by evaluators selected by FNRC. Applicants who meet the proposal criteria may be invited to participate in an interview process.

Please submit proposals to:

Kao Saechao  
Community Service Division  
Far Northern Regional Center  
(530) 221-9546  
Email: [ksaechao@farnorthernrc.org](mailto:ksaechao@farnorthernrc.org)

**Deadline for submission of proposal is.....6/12/15**

If selected, the applicant will be required to develop a written program design which meets the requirements of Title 17, section 56013 and the expectation of FNRC residential facilities.

\*FNRC reserves the right to withdraw this RFP at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is no responsible or has previously failed to perform properly, or is not in a position to operation within the program design.