

## REQUEST FOR PROPOSAL

**DATE:** March 1, 2016

**TO:** All Interested Parties

**FROM:** Far Northern Regional Center (FNRC) Community Service Division

**RE:** Request for the development of a Specialized Residential Facility (SRF) for children  
Community Placement Plan (CPP) Project: Shasta County

### Awarded to New Vision Services, Inc. on 4/7/16

Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking individuals and/or agencies to establish a licensed specialized residential facility to support children in Shasta County. The purpose of this development is to establish a home that would provide short term placement and may also support individuals with severe behavioral challenges and/or self care needs. The potential home must have the ability to support at least 4 children in accordance with established Title 17 & Title 22 regulations. Individuals served in the home will have a FNRC's eligible diagnosis, which may include psychiatric needs which require a specialized setting and services and intensive staffing needs. All residents in the home shall have his/her own private bedroom. The home will be licensed as a children's facility through Department of Social Services, Community Care Licensing (CCL). The residential facility is to provide the least restrictive environment and promotes independence/self care while assuring the consumers health and personal rights are protected. The residential facility will utilize behavioral consultants and/or licensed medical personnel to properly support the consumers who are residing in the home.

Start-up funding is available for up to \$100,000.00 (based on actual costs) for the successful applicant to develop this service. Start-up funding may include, but is not limited to the following: deposits on utilities and rent, furniture, recruitment hiring, training of staff, etc.

The facility would support children who are in jeopardy of going into permanent placement and/or mental health treatment facilities. The home may also act as an out of home respite to assist families with care and supervision. Individuals to be served in this home may be have psychiatric needs, be cognitive impaired or have severe behavioral challenges, forensic issues, extensive self care need deficits, property destruction habits, verbal/physical aggression, elopement, medical needs and/or non-ambulatory. The facility would support children at risk of being removed from his/her current living arrangement. These consumers will require support in developing coping strategies for effective self-control, positive communication-based behavioral

support, and direct supervision. The expected staffing hours, including consulting hours, will be greater than that of a level 4I home. A focus on facilitating healthy relationships, and the creation of natural supports must be considered and implemented.

Prospective applicants must have experience in providing services to individuals with developmental disabilities, and at least one or more of the following: individuals with dual diagnosis of Developmental Delay and Mental Health Disorders, individuals with a history of forensic involvement, substance abuse, behavioral needs, and cognitively challenged. Consumer diagnosis can include intellectual disability, cerebral palsy, Autism, and epilepsy. The applicant should have at least 3 years of experience in operating an adult or children licensed residential facility, at the standard level 4 adult residential facility or higher. Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individual's support needs. The successful applicant will be required to develop a program design in accordance to Title 17 regulations for the development of licensed home for children.

All interested parties are required to submit a proposal to FNRC. Proposals should include:

- a) A letter listing the applicant's name, address, phone number.
- b) Description of the applicant's education, experience related to children residential services and the field of developmental disabilities.
- c) A description of applicant's goals and expected outcomes in providing residential services.
- d) Budget for start-up cost, showing realistic costs of operating a facility as required by this proposal.
- e) A description of how applicant will assess the level of support required to meet lifestyle preferences of the people served.
- f) A statement of how applicant will plan for staff training.
- g) A statement of consultants to be used in support of this residential service.

Please submit a hardcopy proposal, **the original plus five (5) copies**, to FNRC. All proposals received by the deadline will be reviewed and scored by evaluators selected by FNRC. Applicants who meet the proposal criteria will be contacted and may be invited to participate in an interview process.

Please submit proposals to:

Kao Saechao  
Far Northern Regional Center  
P.O.BOX 492418  
Redding, CA 96049-2418  
(530) 221-9546  
Email: [ksaechao@farnorthernrc.org](mailto:ksaechao@farnorthernrc.org)

**Deadline for submission of proposal is.....3/25/16 by 4pm.**

If a residential proposal is selected, the applicant will be required to develop a written program design which complies with the requirements of Title 17, section 56013 and meets FNRC's values and expectations for residential facilities.

\*FNRC reserves the right to withdraw this Request for Proposal (RFP) at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is not responsible or has previously failed to perform properly, or is not in a position to operate a residential facility within the program design.