

REQUEST FOR PROPOSAL

DATE: September 12, 2016

TO: All Interested Parties

FROM: Far Northern Regional Center (FNRC) Community Service Division

RE: Request for Service Provider to develop and operate two (2) Adult Residential Facility for Persons with Severe Health Care Needs

Awarded to California Mentor on 10/21/16

The Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking individuals and/or agencies to establish/operate **two (2) Adult Residential Facility for Persons with Severe Health Care Needs (ARFPHSN)** in FNRC's service catchment area. The ARFPHSNs will provide 24 hour medical/nursing care and intensive supports in a home like setting. **Please review Welfare & Institution Code 4684.5-4684.75 prior to submitting your proposal and address your understanding of the requirements for this development.**

The homes in which services will be provided will be owned and managed by a Non-Profit Housing Corporation (NPO). The prospective service provider vendor will lease and license the homes as an Adult Residential Facility for Persons with Severe Health Care Needs through Department of Social Services, Community Care Licensing. The homes will have sprinkler system and may use video monitoring. The NPO will perform landlord duties and will have property management and maintenance responsibilities. The NPO will be recruited through a separate RFP process. The service provider will need to work closely with the NPO and FNRC to meet the requirement of Community Care Licensing in the development of the facilities.

Each facility would need to support five (5) individuals, in private bedrooms, with intensive medical support needs. The facilities would serve consumers who are transitioning from State Developmental Centers or at risk of entering into a secure treatment center from their current living arrangement. Individuals identified to be served by these homes may have the following medical conditions: insulin dependent, gastrostomy, tracheostomy, ileostomy, renal dialysis, staphylococcus infection, medication regimes, usage of catheter, fecal impaction or suppositories, wound care, suctioning, need for oxygen, ventilator or respirator and other potential intensive medical conditions requiring on going nursing and/or medical care. Individuals may have other special health conditions not specified. Individuals served will most likely have profound or severely cognitive impairments and requires total dependent care and

utilizing numerous medical equipment. Services and supports will need to be provided by direct care staff, consultants, and licensed medical professionals.

The residential programs will provide treatment and/or support to individuals identified above using acceptable medical practices. Individuals residing in this type of the home will have health care plans developed by the team (residential staff, consumers families/legal representatives, in conjunction with licensed medical staffs, which may also include consultants, which may consist of medical doctor, psychiatrist, Respiratory Therapist, Physical Therapist, Occupational Therapist, Nutritionist, Board Certified Behavior Analyst).

These development would allow for individuals to reside in the least restrictive environment that promotes independence and provides a safe, predicable, nurturing environment while assuring the consumer's health and safety. FNRC has identified a need for these type of developments to care for individuals who require intensive medical supports in a community residential setting. Prospective applicant must have experience in providing services to individuals with developmental disabilities, including individuals who require intensive medical supports. The prospective vendor shall have sufficient number of competent, qualified trained staff who have experience working with individuals with developmental disabilities and who can also communicate clearly with consumers, professionals and members of the community. Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individuals support needs.

Start up funding is available through FNRC's Community Placement Plan (CPP) funding. CPP provides services and resources to assist with moving individuals who reside at State Development Centers into the community, as well as assist individuals who are at risk of having to move into living settings outside of his or her home. Start up funding for each development is at \$250,000.00 (total grant would be at \$500,000.00 as this will be for two ARFPHSN residential developments)

All interested parties are required to submit a proposal to FNRC. Proposals should include:

- a) A cover letter listing the applicant's name, address, phone number.
- b) Description of the applicant's education, experience related to the field of developmental disabilities and providing services to individuals with severe medical needs.
- c) Service model proposal to meet the healthcare needs of Regional Center consumers.
- d) Budget proposal for the development of each ARFPHSN program. As this is for two ARFPHSN developments, please submit two budget proposals. Each budget should be at \$250,000.00. Please show realistic cost of operating facility/services as required by this RFP, ex: staff salaries, lease/rent, insurance, utilities, furniture, training cost, transportation, licensing expenses, reserves, etc. The budget should show how the startup funds would be used.
- e) Description on how you will work with the NPO in completion of this project.
- f) A statement outlining how applicant's plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations
- g) Any additional information that the applicant deems relevant to issues of equity and diversity.

Please submit proposals to:

Kao Saechao
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Community Service Division
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Application deadline: September 28, 2016

Applicants who meet the proposal criteria will be contacted and may be invited to participate in an interview process. Please contact Kao Saechao should you have any question(s) regarding this proposal.

The selected applicant will be required to develop written program designs which meet the ARFPSHN standards as defined in Welfare and Institution Code 4684.5, including requirements from Title 17, section 56013 and the expectation of FNRC residential facilities.