

REQUEST FOR PROPOSAL (RFP)

DATE: January 9, 2017

TO: All Interested Parties

FROM: Far Northern Regional Center (FNRC) Community Service Division

RE: Community Placement Plan (CPP) Project
Development of Specialized Residential Facility of Adult

Awarded to Individual Personal Support Services Inc. on 2/24/17

The Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking individuals and/or agencies to establish a licensed specialized residential facility to support FNRC adult consumers under the Community Placement Plan (CPP) projects. FNRC is seeking an individual and/or agency to become vendored and operate a 4-bed private bedroom facility in Redding, CA. There shall be at least two beds that are categorized as non-ambulatory beds per licensing regulations. The development will offer intensive support services for adults with behavioral challenges to deflect the risk of entering into a restrictive and permanent placement. The home will be licensed as a specialized residential facility for adults through the Department of Social Services, Community Care Licensing (CCL). The residential facility is to provide the least restrictive environment and promote independence/self care while assuring the consumers health and personal rights are protected.

The residential facility will support up to four (4) individuals, which may include two non-ambulatory consumers, who will have behavioral and some medical issues, including psychiatric, challenges. Characteristic of consumers may include engaging in emotional outburst, yelling, biting, property destruction, self injury behaviors, other maladaptive behaviors, physical/verbal aggression, have extensive self care needs deficits, mental health/medical needs and/or non-ambulatory, history of forensic involvement, substance abuse or nicotine addiction, and potential selected eating disorders. Individuals with medical need may require oxygen usage, non-ambulatory, require diabetic testing/medication, and usage of medical equipment (manual/power wheelchair, walker, etc.). Individuals will require support in developing coping strategies for effective self-control, positive communication, skills development utilizing positive behavioral support systems, and day program development/supports. The residential facility will serve consumers who are transitioning out of the State Developmental Centers, Mental Health Resource Center (MHRC), or Institution for Mental Disease (IMD) or at risk of entering into a restrictive living arrangement. Individuals identified for this development may have unpredictable aggression and violent behaviors with psychiatric challenges. When appropriate,

the residential facility provider will also need to develop Restrictive Health Care plans in accordance with CCL regulations. This development would allow for individuals to reside in the least restrictive environment that promotes independence and provides a safe and nurturing environment while assuring the consumer's health and safety utilizing natural supports within the community. The facility may need to provide in-home day programming as appropriate, transportation, and staffing needs. Staffing and consultation for ongoing programming support will be higher than the required level 4I facility.

Start up funding is available, up to \$150,000.00 dollars (based on actual costs), for the successful applicant to develop this new service. Start-up funding may include, but is not limited to the following: Deposits on utilities and rent, furniture, recruitment hiring, training of staff, etc.

Prospective applicants must have experience in providing services to individuals with developmental disabilities. The prospective vendor shall have sufficient number of competent, qualified trained staffs who have experience working with individuals with developmental disabilities and who can also communicate clearly with consumers, professionals and members of the community. In addition to having qualified staffs, applicant will need to have consultants in the following areas of Board Certified Behavioral Analyst (BCBA), Professional Crisis Management Association (PCMA) Training, and in the field of medical care would be beneficial. Prospective vendor must have experience in handling crisis intervention, positive behavioral support, conflict resolution, and have a strong plan for activities of daily living supports, build and maintain boundaries, strong skill in program development, and leisure/recreation access in local community.

Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individuals support needs. Applicant must have previous residential experience serving individuals from Developmental Centers.

All interested parties are required to submit a proposal to FNRC. The proposal MUST include:

1. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
2. A description of applicant's education, experience related to the field of developmental disabilities and similar projects, and ability to complete the project.
3. Description of applicant's purpose/intention in operating a facility and proposed service to be delivered, including the work plan/timelines.
4. Budget for start up and on-going cost, showing reasonable costs of operating facility as required by this proposal.
5. A statement of applicant's goals and expected outcomes in providing residential services.
6. A description of how applicant will assess the level of support required to meet lifestyle preferences of the people served.
7. A statement outlining the applicant's plan to serve diverse populations, including, but limited to, culturally and linguistically diverse populations.
8. A statement of how applicant will plan for staff stability and training.

Please submit a hardcopy proposal, **the original plus five (5) copies**, to Far Northern Regional Center. All proposals received by the deadline will be reviewed and scored by evaluators selected by FNRC. Applicants who meet the proposal criteria may be invited to participate in an interview process.

Please submit proposals to:

Kao Saechao
Community Service Division
Far Northern Regional Center
(530) 221-9546
Email: ksaechao@farnorthernrc.org

Deadline for submission of proposal is.....1/20/17 by 4pm

If selected, the applicant will be required to develop a written program design which meets the requirements of Title 17, section 56013 and the expectation of FNRC residential facilities.

*FNRC reserves the right to withdraw this RFP at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is no responsible or has previously failed to perform properly, or is not in a position to operation within the program design.