

## **REQUEST FOR PROPOSAL (RFP)**

**DATE:** April 6, 2017

**TO:** All Interested Parties

**FROM:** Far Northern Regional Center (FNRC) Community Service Division

**RE:** Community Placement Plan (CPP) Project  
Request for medical consultant to support residential facilities

### **Awarded to Individual Personal Support Services, Inc. on 7/19/17**

The Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking proposals for a medical consultant to supports adult clients in FNRC's service catchment area. The individual and/or agency will become vended and provide medical consultation to licensed residential facilities. The services will need to be provided by a Licensed Registered Nurse. Consultation will include medication training and best practices, quality assurance and staff education, oversight of consumer's health care, nursing assessments and development of health care plans to meet requirements set by state regulation/Community Care Licensing (CCL) and standards set by FNRC, and how to access/gain psychiatric services. Consultant will assist clients to prepare for a medical appointment/procedure, periodic review of client's health and discussion with direct care staff, provide training of direct care staff prior medical appointments what to request of the medical provider, and direct consult with health care providers. The goal is to assure overall health care are met and to reduce the need to move clients into a more restrictive health care setting.

Consultant will be working with residential facilities who support clients who are transitioning out of the State Developmental Centers, Mental Health Resource Center (MHRC), or Institution for Mental Disease (IMD) or at risk of entering into a restrictive living arrangement. Consultant may come in contact with clients who may have unpredictable aggression and violent behaviors with psychiatric challenges, and cognitive impairments. Prospective applicants must have experience and general knowledge of providing services to individuals with developmental disabilities. Preferences will be given to the most qualified applicant who is willing to collaborate with FNRC in meeting each individuals medical support needs.

Start up funding is available, up to \$100,000.00 dollars (based on actual costs), for the successful applicant to develop this support service.

All interested parties are required to submit a proposal to FNRC. The proposal **MUST** include:

1. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
2. A description of applicant's education, experience related to the field of developmental disabilities and similar projects, and ability to act as a consultant.
3. Description of applicant's purpose/intention on how to support facilities and proposed service to be delivered, including the work plan/timelines.
4. A statement of applicant's goals and expected outcomes in providing consultation support to residential services providers.
5. A statement outlining the applicant's plan to serve diverse populations, including, but limited to, culturally and linguistically diverse populations.
6. Budget for start up cost as it relates consultation purposes.

Please submit a hardcopy proposal, **the original plus five (5) copies**, to Far Northern Regional Center. All proposals received by the deadline will be reviewed and scored by evaluators selected by FNRC. Applicants who meet the proposal criteria may be invited to participate in an interview process.

Please submit proposals to:

Kao Saechao  
Far Northern Regional Center  
Community Service Division  
P.O. BOX 492418  
Redding, CA 96049-2418  
(530) 221-9546  
Email: [ksaechao@farnorthernrc.org](mailto:ksaechao@farnorthernrc.org)

**Deadline for submission of proposal is.....4/21/17 by 4pm**

Applicants who meet the proposal criteria may be contacted and invited to participate in an interview process. Please contact Kao Saechao should have any question (s) regarding this proposal.

\*FNRC reserves the right to withdraw this RFP at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is no responsible or has previously failed to perform properly, or is not in a position to operation within the program design.