

# Far Northern Coordinating Council on Developmental Disabilities dba Far Northern Regional Center Minutes

Minutes of Regular Meeting  
Thursday, May 21, 2015  
10:30 a.m.

Far Northern Regional Center, Redding  
1900 Churn Creek Road, Suite 319  
Redding, CA 96007

1. Call to Order: 10:40 a.m. by Chairperson, Ronda Dever
2. Roll Call:
  - a. Present: Suzette Serrano, Margaret Shipp, Susan Hess, Roger Hatton, Colleen Ryberg, Jennifer Bowman, Chrissie Clapp, Ronda Dever, Leslie Corletto, Adam Beals,
  - b. Absent: Michelle Phillips, Don Murphy, Kathryn E. McCreary, Margot Madson, Melanie Combes, Ronda Crisp
3. Public Input/Open: Introduction of guests: FNRC staff: Denis Villanueva, Lauren Leisz, Diana Anderson, Judy Kruse. Bonnie Thurman, DDS and Ted Hess.
4. Approval of Agenda for May 21, 2015: Motion to approve the agenda made and seconded by Suzette Serrano and Adam Beals. No discussion, motion passed.
5. Approval of Minutes from March 27, 2015: Motion to approve and second with the following corrections by Colleen Ryberg and Jennifer Bowman:
  - Page 25: Correct Matthew Shipp to Mathew Ship
  - Page 27: Item 9 - several errors to be corrected.
  - Page 29: Add "Service Coordinators" to "positions".
  - Page 31: Correct "One" to "On"
  - Page 32: Correct "is" to "it's" and "you" to "If you"
  - Page 32: Correct March 6<sup>th</sup> to February 3<sup>rd</sup>
  - Page 32: Correct "Watkins" to "Hess"

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No further discussion, motion passed.

6. Report from Chairperson, Ronda Dever: ARCA is holding their “Strategic Planning” meeting in October.
7. Transition to Executive (Closed) Session – W & I 4663, a (1), (2), (3), (4), (5), b: Motion to move into Closed Session made and seconded by Suzette Serrano and Margaret Shipp, no discussion, motion passed. The annual evaluation of the Executive Director was conducted.

8. Report from Executive Director, Laura Larson:

May Revise: The Department of Developmental Services will be closing all of the Developmental Centers with the exception of the “fenced” area of Porterville. Far Northern has ten (10) people at Sonoma Developmental Center and three (3) at Porterville who will need community living arrangements.

Far Northern has hired nine (9) new Service Coordinators, of which three (3) are Spanish speaking.

LaDonna Scholberg is retiring after 30 years. LaDonna has lived in the Quincy area all of these years with the same people on her caseload; a very rare and unique experience.

A FNRC Self-Determination Advisory Committee has been formed and the first meeting will be held June 12<sup>th</sup> at the Chico FNRC office from 10:00 a.m. – 12:00 p.m. and is open to anyone who would like to attend.

Far Northern has been out of compliance with caseload ratio requirements for two years (along with all other regional centers). Therefore a Public Meeting will be held in Redding May 28<sup>th</sup> as mandated by the state regarding the caseload ratios. We are looking for input ideas on how we can hire more Service Coordinators.

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The first draft of the Diversity Report has been sent to the Department of Developmental Services. This report is required by our contract. It is also posted on our website.

The results of the Bureau of State Audits review of FNRC and other Centers will be released in July. This audit was conducted to see if regional centers were purchasing the least costly service which meets the individual's needs.

## 9. Management Reports

- a. Human Resources Report, Lauren Leisz, Human Resources, Director:
  - i. Action Item #1: CalPERS 457: Motion made and seconded by Chrissie Clapp and Margaret Shipp. It is requested that the Board of Directors adopt the Resolution Approving Adoption of CalPERS Supplemental Income 457 Plan (Change of Plan Name to Reflect Correct Legal Name), and that the Chairperson of the Board be directed to certify the resolution. No discussion, motion passed.
  - ii. Zero Tolerance Policy: The Zero Tolerance Policy was presented to the Board for review as is required on an annual basis by our contract with the Department of Developmental Services. Each Board Member is being asked to sign and return to Human Resources.
  - iii. Whistleblower Protection Policy: The Whistleblower Protection Policy was presented to the Board for review as is required on an annual basis by our contract with the Department of Developmental Services. Each Board Member is being asked to sign and return to Human Resources.
  - iv. Annual Conflict of Interest Reporting: The Annual Conflict of Interest Reporting was presented to the Board for review as is required on an annual basis. Lauren Leisz is in the process of reviewing the Conflict of Interest with each Board Member before they are presented to the Department of Developmental Services by August 1<sup>st</sup>.

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- b. Case Management Report: Judy Kruse, Associate Director, Case Management, North:
    - i. Action Item #2: Independent Living Services Purchase of Service Guidelines: A Motion was made and seconded by Margaret Shipp and Adam Beals. It is requested that the Board of Directors approve the *Purchase of Service Guidelines on Independent Living Programs* as presented to the Board. No discussion, motion passed. Jennifer Bowman abstained.
  
  - c. Financial Report: The following reports will be found in the May 2015 Board of Directors meeting packet:
    - i. Purchase of Service Report, FY 14-15.
    - ii. Operations Report, FY 14-15.
  
  - d. Community Services Directions: Diana Anderson, Associate Director, Community Services: Action Items 3 – 17 were presented to the Board of Directors by the Finance Committee as one motion. This motion was seconded by Leslie Corletto, there was no discussion, motion passed. Jennifer Bowman abstained.
10. FNCC Board Committee Reports and Action Items:
- a. Finance Committee, Margaret Shipp, Chairperson: Margaret Shipp, Ronda Dever, Suzette Serrano and Colleen Ryberg attended the Finance Committee. Margaret Shipp, Committee Chair called the meeting to order. Diana Anderson presented the 15 Action Items which consist of residential and transportation contracts over \$250,000.00. The Action Items were discussed and passed unanimously with the motion and seconds as follows:
    - #3. PS-1888: Ronda/Suzette
    - #4. PS-1887: Colleen Ronda
    - #5. PST-1095: Ronda/Suzette
    - #6. PS-1890: Suzette/Ronda
    - #7: PS-1889: Ronda/Colleen
    - #8: PS-1896: Suzette/Colleen

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- #9: PS-1905: Ronda/Colleen
- #10: PS-1892: Ronda/Suzette
- #11: PS-1891: Colleen/Ronda
- #12: PS-1893: Suzette/Colleen
- #13: PS-1894: Ronda/Colleen
- #14: PS-1907: Ronda/Suzette
- #15: PS-1906: Suzette/Ronda
- #16: PS-1913: Suzette/Ronda
- #17: PS-1909: Suzette/Ronda

b. Consumer Committee, Suzette Serrano, Chairperson: Suzette Serrano called the meeting to order with Susan Hess, Roger Hatton, Adam Beals and Michelle Phillips in attendance.

- Parliamentarian, Kathryn McCreary, developed a presentation to educate board members about parliamentary procedures.
- The Committee all agreed that the current name “Consumer Committee” was the name they would prefer to keep.
- Laura Larson discussed the Board Packet and all of the Action Items.
- Motion to adjourn by Roger Hatton and seconded by Michelle Phillips.

c. Service Provider Advisory Committee, Jennifer Bowman, Chairperson: The May meeting was cancelled, therefore there is no report.

11. Announcements, Reports, Questions and Answers, Summary Comments, All Board Members:

Roger: the Food Pantry is going well and is serving over 150 people now that Red Bluff has been included.

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Leslie: One of her son's art pieces has been selected to be shown at Redding City Hall. The Spanish speaking group is progressing with the help of Rowell Family Empowerment.

Margaret: Margaret, along with Mary Ann Weston, Tammy Torum and Kim Leeseman, attended Grass Roots Day in Sacramento and spoke with several local legislators. They asked the legislators for their support for the Regional Centers and about the possibility of a 10% increase in the Governor's Budget for the Regional Centers. Special Olympics is now in session for swimming, bocce ball, and track, with qualifying tournaments occurring prior to the games in Davis. Softball also started this past week in Oroville.

Susan: Susan and a co-worker visited Little Red Hen's "Kids and Kitchen", "Floral and More" and "Vintage Hen". Susan is now employed with Little Red Hen making stepping stones and sun catchers.

Jennifer: The Housing and Urban Development (HUD) list is opening in Shasta County and several people will be added for the possibility of obtaining housing in the future.

Chrissie: Due to a date change, Chrissie was unable to attend the Tehama County Coordinating Council meeting. She is on the Tehama County Arts Council and is part of the Tehama County Department of Education's "Maker's Space" community. Community members can go to make "stuff" for job training, stress release, etc.

Adam: Adam continues to express the concerns of his community about the lack of transportation in Siskiyou County. With the distance between cities, and even within the cities, themselves, this is a very big problem. However, a new gift shop is opening, and it is hoped this will add more employment opportunities in the area.

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Suzette: People First Information: The Chico chapter is making a list of guest speakers for an entire year. People First of California is meeting with the Paradise chapter. The Paradise chapter is also holding a dance with Redding and Red Bluff chapters attending. Corning is offering a scholarship to go to the FOCUS Film Festival. Red Bluff elected officers in January and February. The Shasta chapter is growing and may be looking for a larger place to meet. The People First of California's conference will be held June 12, 13, 14 in Fresno; they are selling candy as a fundraiser. We Care a Lot, Pathfinders has a new facilitator. "Feeling Safe, Being Safe: has been presented at many places. A new program is being developed for high school seniors that are transitioning out of high school that will help them understand their options.

Colleen: On Saturday, May 16<sup>th</sup>, the movie "High Ground" was shown in Weaverville; this was free to the community. Colleen also attended the Children's Fair in Weaverville that same day. Two Far Northern Service Coordinators, Andrew Myers and Simonne Robidoux , along with Laura Larson, Executive Director, also attended the fair.

Ronda: Chico Challenger Baseball is occurring now.

12. Next meeting: The next meeting will be June 26<sup>th</sup>, with committee meetings on the 25<sup>th</sup> in Redding.
13. Motion to adjourn by Roger Hatton and Suzette Serrano. No discussion, motion passed. Meeting adjourned.

Respectfully submitted



Cynthia R. Presidio  
Executive Assistant/Board Secretary