

**REPORT ON ADMINISTRATIVE EXPENDITURES**

Regional Center: Far Northern

Date Completed: November 16, 2015

Contact Person: Michael Mintline, Associate Director, Administrative Services

Telephone: (530) 226-4081

**INSTRUCTIONS:** Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2014-15 including:

- \* only those expenditures made from the regional center Operations budget;
- \* all administrative services purchased, including (but not limited to) managerial, consultant, accounting, personnel, labor relations, and legal services; and
- \* expenditures procured under a contract or otherwise.

*Do not include contracts for the maintenance, repair or purchase of equipment or property.*

You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 2014-15
Access Information Systems	Records Management	Storage and shredding	\$ 8,887
ADP	Consulting	Payroll system consulting	\$ 1,386
Arthur J. Gallagher	Insurance	Broker fee	\$ 3,750
Associated Pension Consultants	Accounting	Pension plan report and tax return	\$ 3,610
Autism and Behavior Training	Consulting	Autism training	\$ 2,200
Beavex	Courier	Interoffice mail and backup tapes	\$ 3,762
C.A.R.E Consulting	Consulting	Age 0-3 HELP training	\$ 1,382
CalPERS	Actuary	GASB 68 report	\$ 2,500
Ceridian	Accounting	COBRA administration	\$ 1,901
Chapman and Intrieri	Legal	Legal	\$ 6,359
CSU Chico Research Foundation	Consulting	Healthy Communities presentation	\$ 1,050
Deb Royat	Consulting	Personal Care protocol training	\$ 350
Delta Hawk Protective Services	Security	Building security	\$ 6,679
DMV	Employment	Pull program fees	\$ 31
Doug Churchill	Photography	Photography	\$ 240
Eberhart Software Consulting	Consulting	Payroll system consulting	\$ 219
EBS	Accounting	Cafeteria plan administration	\$ 1,620
Enterprise Record, Mercury	Employment	Advertising for open positions	\$ 1,163
Jim Girt	Consulting	Ergonomic evaluations	\$ -
Julie Garza-Withers MA	Consulting	Diversity training	\$ 1,786
Linda Henrich	Consulting	Health Training	\$ 400
Matson and Isom	Accounting	Audit and tax services	\$ 25,250
Monster	Employment	Advertising for open positions	\$ 395
Multiplex Information Systems	Records Management	Storage and shredding	\$ 17,420
Musick, Peeler and Garrett	Legal	Legal	\$ 26,040
Pre-Employ.com	Employment	Background checks	\$ 2,801
Protel Answering Service	Communications	Answering Service - Chico	\$ 1,222
Record Searchlight	Employment	Employment ads	\$ 1,721
Redding Telephone Answering Service	Communications	Answering Service - Redding	\$ 1,218
Say it Twice	Consulting	Translation	\$ 332
Spherion	Temporary Labor	Case Management clerical assistance	\$ 14,883
Walter Rhodes	Maintenance	Handyman	\$ 2,005