

**REPORT ON ADMINISTRATIVE EXPENDITURES**

Regional Center: Far Northern

Date Completed: November 4, 2016

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**INSTRUCTIONS:** Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2015-16 including:

- \* only those expenditures made from the regional center Operations budget;
- \* all administrative services purchased, including (but not limited to) managerial, consultant, accounting, personnel, labor relations, and legal services; and
- \* expenditures procured under a contract or otherwise.

*Do not include contracts for the maintenance, repair or purchase of equipment or property.*

You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 2015-16
ADP	Consulting	Payroll system consulting	\$ 5,855
Access Information Systems	Records Management	Storage and shredding	\$ 10,649
Air Quality Consultants	Consulting	Testing	\$ 860
Alliance 2020	Employment	Background checks	\$ 2,284
Arthur J. Gallagher	Insurance	Broker fee	\$ 3,750
Beavex	Courier	Interoffice mail and backup tapes	\$ 4,337
Claudia Bolton	Consulting	Person Centered Planning Training	\$ 11,700
Cardwell Beach LLC	Consulting	Website design	\$ 15,750
Careertrack	Training	Employee training	\$ 447
Clearwater Compliance LLC	Consulting	IT Security review	\$ 36,069
Ceridian/Conexis	Accounting	COBRA administration	\$ 1,993
Chapman and Intrieri	Legal	Legal	\$ 2,848
Chico Immediate Care	Employment	Employee Health	\$ 240
Doug Churchill	Media/Public relations	Annual report and publications	\$ 5,925
DMV	Employment	Pull program fees	\$ 473
EBS	Accounting	Cafeteria plan administration	\$ 1,620
Enterprise Record, Mercury	Employment	Advertising for open positions	\$ 1,077
Fred Pryor Seminars	Training	Employee training	\$ 318
Lynn Fritz LMFT	Consulting	Cultural awareness	\$ 1,000
Jim Girt	Consulting	Ergonomic evaluations	\$ 1,375
K Coe Isom	Accounting	Audit and tax services	\$ 37,250
Modoc County Record	Employment	Employment ads	\$ 102
Multiplex Information Systems	Records Management	Storage and shredding	\$ 17,952
Musick, Peeler and Garrett	Legal	Legal	\$ 13,398
National Seminars	Training	Employee training	\$ 2,313
North State Parent	Consulting	Outreach	\$ 9,110
North State Security	Maintenance	Security services	\$ 19,770
Paul Benefits Law	Legal	Legal	\$ 570
Protel Answering Service	Communications	Answering Service - Chico	\$ 1,146
Phyllis Raudman	Legal	Legal	\$ 1,172
Record Searchlight	Employment	Employment ads	\$ 2,832
Redding Telephone Answering Service	Communications	Answering Service - Redding	\$ 1,221
Travon Robinson	Consulting	Cultural awareness	\$ 569
Say it Twice	Consulting	Translation	\$ 590
Shasta Executive Plaza	Maintenance	Security services	\$ 5,846
Skillpath Seminars	Training	Employee training	\$ 447
Siskiyou Daily News	Employment	Employment ads	\$ 129
Spherion	Temporary Labor	Clerical help	\$ 24,001
WAC Solution Partners	Consulting	Payroll system consulting	\$ 1,091
West Ed	Training	Employee training	\$ 540