

## **REQUEST FOR PROPOSAL**

**DATE:** May 21, 2019

**TO:** All Interested Parties

**FROM:** Far Northern Regional Center (FNRC) Community Service Division

**RE:** Request for the Development of Affordable Supportive Housing for Individuals with Developmental Disabilities

### **AWARDED TO NORTHERN VALLEY CATHOLIC SOCIAL SERVICE ON 6/12/19**

Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of services to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

Following Community Placement Plan (CPP) guidelines, FNRC will use CPP funds to develop affordable and accessible multi-family housing “set aside” units to house adults with support needs to deflect risk of entering into a more restrictive living arrangement. Housing may include space and support services nearby or on site for individuals living independently or in Supportive Living Services.

FNRC is seeking to contract with an existing Housing Developmental Organization (HDO) to develop/renovate affordable multi-family housing unit(s) in FNRC’s service catchment area. The main objective is to secure and provide affordable housing for selected individuals who receiving FNRC services in a non-segregated setting. The HDO will perform property owner duties and will have property management and maintenance responsibilities.

The housing development may require environmental modifications specific to the need of the residents to reduce health and safety risks for individuals. The HDO will work closely with FNRC on the locations and development/modifications. Regional Center shall approval each renovation. To ensure that these developments are available for use by individuals served by Far Northern Regional Center, a contract will be enter between FNRC and the HDO.

The HDO primary mission is to develop and manage accessible homes for the needs of individuals with developmental disabilities. For the purpose of this project, the applicant must be a registered HDO and approved by Department of Developmental Services. Due to time constraints of this project, only applicants who currently have readily available housing/apartment complexes will be consider.

Start up funding is available through FNRC’s Community Placement Plan (CPP) funding. Start up funding for this development is at up to \$500,000.00.

All interested parties are required to submit a proposal to FNRC. Proposals should include:

- a) A cover page listing the applicant information (HDO Organization, address, phone number, name of person preparing the proposal if other than the applicant)
- b) Copy of a recent Certificate of Status of Good Standing with the California Secretary of State for the HDO.
- c) Copy of the current Articles of Incorporation of the HDO
- d) List of current officers and board members
- e) Copy of last 3 years of financial statements of the HDO and a copy of the most recent financial audit.
- f) List of HDO projects developed
- g) Description of the applicant's education, experience related to the field of developmental disabilities.
- i) Budget proposal for the development and usage of the funds.
- j) If applicable, provide a projected time line, which shows a realistic progression through how project(s) are completed.
- k) Any additional information that the applicant deems relevant to issues of equity and diversity.

Please submit proposals to:

Kao Saechao  
Far Northern Regional Center  
Community Service Division  
P.O.BOX 492418  
Redding, CA 96049-2418  
(530) 221-9546  
Email: [ksaechao@farnorthernrc.org](mailto:ksaechao@farnorthernrc.org)

Please submit a hardcopy proposal, **the original plus five (5) copies**, to Far Northern Regional Center. All proposals received by the deadline will be review and score by evaluators selected by FNRC. Applicants who meet the proposal criteria may be invited to participate in an interview process.

Deadline for submission of proposals is **June 7, 2019 by 4 PM.**