

Request For Proposal

DATE: March 10, 2023
TO: All Interested Parties
FROM: Far Northern Regional Center (FNRC) Community Services Division
RE: Coordinated Family Support Services

This is an “open” request for proposal, there are no start up funds for this request.

Project Type: Coordinated Family Supports (CFS)

*Deadline for Submission: **May 15, 2023***

Description of Project:

Far Northern Regional Center has the immediate need for qualified Coordinated Family Supports (CFS) providers to support adult consumers who reside with their family in FNRC’s 9 county service area (*Shasta, Tehama, Butte, Glenn, Plumas, Lassen, Modoc, Siskiyou, and Trinity*).

In June 2022, the State’s Budget Trailer Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022), added Welfare and Institutions Code section 4688.06, establishing the **Coordinated Family Support (CFS) Services Pilot Program**. This section recognizes the **right of adults with disabilities to reside in the family home and that adults with developmental disabilities, and their families, may need CFS services that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home**. The outcome of CFS should provide equitable access to services and supports which reduce disparity while flexibly tailoring the service to the consumer and their family through the multiple stages of life from transition through aging. CFS shall be primarily provided in a person’s home and may include, but is not limited to:

Description of Services to be provided:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.

6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

*CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer.

Eligibility of Applicants:

Minimum qualifications for **CFS staff** include an Associates-level degree in a human services field of study or 3 years of experience in the developmental disabilities service delivery system.

Provider must be able to effectively communicate in the primary language of the consumer and their family.

Must have knowledge of the regional center system.

CFS Supervisor qualifications require a Bachelors-level degree in a human services field of study or an Associates-level degree in a human services field of study and at least 3 years of experience in the developmental disabilities service delivery system

*Exceptions to the minimum qualifications, along with the justification, shall be submitted to the regional center for the Department of Developmental Services' determination.

Application Requirements:

1. All interested parties are required to submit a proposal to FNRC. The proposal must include:
2. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
3. A description of applicant's education and experience related to the field of human services, developmental disabilities including the developmental disabilities service delivery system, similar projects, and ability to complete the project.
4. A statement of applicant's goals and expected outcomes in providing support to FNRC's consumers and their families as a CFS services provider; including,
5. Information on how the applicant will promote equitable access to services and support to reduce disparity while flexibly tailoring services to respond to the unique needs of the consumer through the multiple stages of life, and are respectful of the language, ethnicity, and culture of the family home.

Criteria for Selection:

All applications submitted that meet the minimum eligibility requirements shall be considered for vendorization.

Reservation of Rights:

FNRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. FNRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Interested Parties:

Interested parties should send a letter of proposal with resume, evidence of meeting eligibility criteria to:

Fuey Saechin
Community Services Division
Far Northern Regional Center
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Email: fsaechin@farnorthernrc.org