

## REQUEST FOR PROPOSAL

**DATE:** August 1, 2023

**TO:** All Interested Parties

**FROM:** Far Northern Regional Center (FNRC) Community Service Division

**RE:** Request for the development of a Licensed Residential Facility for children

Far Northern Regional Center (FNRC) is a private nonprofit organization under contract with the California Department of Developmental Services (DDS). FNRC is part of a statewide network of 21 Regional Centers responsible for the coordination and development of service to meet the needs of people with developmental disabilities in Shasta, Butte, Tehama, Siskiyou, Modoc, Trinity, Glenn, Lassen and Plumas Counties.

FNRC is seeking individuals and/or agencies to establish and operate a children's licensed residential facility in FNRC's service catchment area. Preferably the children's facility should have the designation as a Community Crisis Home (CCH) or Enhanced Behavioral Support Home (EBSH) licensure. The purpose of this development is to establish a home that would provide short or long term placement to support individuals with severe behavioral challenges and/or self care needs. This project may be a collaborative development in conjunction with a Housing Developer Organization (HDO). The HDO will own the property for the restricted use of individuals served by FNRC. The project will be leased to the prospective operator, which will provide care and supervision to the residents. The potential home site development must be approved by FNRC and have the ability to support at least 4 children in accordance with established Title 17 & Title 22 regulations for a CCH or EBSH home. Individuals served in the home will have FNRC's eligible diagnosis, which may include psychiatric needs requiring a specialized setting and/or intensive staffing needs.

**Please review California Code of Regulations Title 17 Health and Welfare Agency- Department of Developmental Services regulations Sections 59050 thru 59072 prior to submitting your proposal and address your understanding of the requirements for the EBSH type of development, including the type of qualified consultants and staffs.**

**Please review California code of Regulations Title 17 Health and Welfare Agency- Department of Development Services regulation Sections 59000 thru 59022 prior to submitting your proposal and address your understanding of the requirements for the CCH type of development, including the type of qualified consultants and staffs.**

The targeted population are children with challenging behaviors, failed in previous placements, and at risk of institutionalization or placement in restrictive environments. The residential facility will need to support up to four (4) individuals who may have cognitive impairments, psychiatric and behavioral challenges, engage in emotional outburst, yelling, biting, property destruction, self injurious behaviors, elopement, physical/verbal aggression, have extensive self care needs, mental health/medical needs and/or non-ambulatory, history of forensic involvement, substance abuse or nicotine addiction, potential fire starting tendency, and selected eating disorders. Individuals will require support in developing coping strategies for effective self-control, positive communication, skills development utilizing positive behavioral support systems, and educational support. Individuals identified for this development may have unpredictable aggression and violent behaviors with psychiatric challenges. This development would allow individuals to reside in the least restrictive environment that promotes independence and provides a safe and nurturing environment while assuring health and safety utilizing natural supports within the community. The home may also act a temporary respite support to assist families with care and supervision. The expected staffing hours, including consulting hours, will be greater than that of a level 4I home. A focus on facilitating healthy relationships, and the creation of natural supports must be considered and implemented.

Prospective applicants must have experience in operating a children's licensed residential facility and extensive experience in providing support services to individuals with developmental disabilities. Applicant should be knowledgeable in the areas of dual diagnosis of Developmental Delay and Mental Health Disorders, individuals with a history of forensic involvement, substance abuse, behavioral needs, and cognitively challenged. The prospective applicant shall have sufficient number of competent, qualified trained staffs, identified in state regulations, who have experience working with children with developmental disabilities and who can also communicate clearly with consumers, professionals and members of the community. Staffs must be experienced in and/or have regular consultations in the following areas: Board Certified Behavioral Analyst (BCBA), Professional Crisis Management Association (PCMA) Training, crisis intervention, positive behavioral support, conflict resolution, strong plan for activities of daily living supports, build and maintain boundaries, strong skill in program development, leisure/recreation access in local community.

Preferences will be given to the most qualified applicant who intends to seek additional training and consultation, and has a willingness to collaborate with FNRC in meeting each individuals support needs. The successful applicant will be require to develop a program design in accordance to Title 17 regulations for the development of licensed home for children.

The Start-up funding amount for this development is to be determined. FNRC will work with the selected applicant to determine the amount needed for such project. Awarded funds (based on actual costs) for the successful applicant to develop this service may include, but is not limited to the following: deposits on utilities and rent, furniture/equipment, renovation, recruitment hiring, training of staff, etc.

All interested parties are required to submit a proposal to FNRC. Proposals should include:

1. A cover page listing the applicant's name, address, phone number, name of person preparing the proposal if other than the applicant.
2. A description of applicant's education, experience related to the field of developmental disabilities and similar projects, and ability to complete the project.
3. Description of applicant's purpose/intention in operating a facility and proposed service to be delivered, including the work plan/timelines.
4. Budget for start up and on-going cost, showing reasonable costs of operating facility as required by this proposal.
5. A statement of applicant's goals and expected outcomes in providing residential services.
6. A description of how applicant will assess the level of support required to meet lifestyle preferences of the people served.
7. A statement of how applicant will plan for staff stability and training.
8. Information on how applicant deems relevant to issues of equity and diversity.

FNRC will review all proposals submitted. Applicants who meet the proposal criteria will be contacted and may be invited to participate in an interview process.

Please submit proposals to:

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Far Northern Regional Center  
P.O.BOX 492418  
Redding, CA 96049-2418  
(530) 221-9546  
Email: [ksaechao@farnorthernrc.org](mailto:ksaechao@farnorthernrc.org)

**Deadline for submission of proposal is.....TBD**

If a residential proposal is selected, the applicant will be required to develop a written program design which complies with the requirements of Title 17, section 56013 and meets FNRC's values and expectations for residential facilities.

Please note there are no start up funds identified for this proposal. The discussion of potential start up will be with the selected applicant. FNRC is seeking to collaborate with prospective applicants to develop a licensed residential facility to support children.

\*FNRC reserves the right to withdraw this Request for Proposal (RFP) at any time without prior notice. Furthermore, FNRC makes no representation that any agreement will be awarded to any applicant responding to this RFP. FNRC reserves the right to reject the proposal of any respondent who, in the opinion of FNRC, is not responsible or has previously failed to perform properly, or is not in a position to operate a residential facility within the program design.

