

RESIDENTIAL SERVICES CONTINUING EDUCATION

The Administrator and all Direct Care Staff will receive the required number of hours each year of continuing education. All continuing education will be focused in the following areas as they relate to the administration, the planning and/or the implementation of residential services for persons with developmental disabilities:

- A. Consumer services as described in the program design;
- B. Promotion of client's rights, health, safety and social and physical integration;
- C. The ID Team process, including development and implementation of IPPs.

Employee's Name: _____

TRAINING OR SEMINAR	DATE	# OF HOURS
1.)		
2.)		
3.)		
4.)		
5.)		
6.)		
7.)		
8.)		
9.)		
10.)		

Employee's Signature

Administrator's Signature

(This form will be maintained in the employee's personnel file, and copies of certificates of completion shall be attached to the form.)